**Privacy Policy**

Property Building Reports is committed to protecting the privacy of your personal information. Your trust in us to respect your personal information is important to us and appreciated.

By visiting [www.propertybuildingreports.com.au](http://www.propertybuildingreports.com.au) you accept the practices set out in this Privacy Policy and understand that from time to time this Privacy Policy will be reviewed and updated taking into consideration of any new laws with the Australian Privacy Legislation (currently the Australian Privacy Principles found in the Privacy Amendment (Enhancing Privacy Protection) Act 2012) and technological advances.

The most up to date version of our Privacy Policy can be found on our website ([www.propertybuildingreports.com.au](http://www.propertybuildingreports.com.au)) with all personal information obtained and held by us being governed by this policy. Should you have any questions or seek further information regarding this policy contact us at [admin@propertybuildingreports.com.au](mailto:admin@propertybuildingreports.com.au)

**Procuring, storing and using your personal information**

Your personal information is collected by us and the relevant details are recorded and used for various purposes, these may include (but not limited to) information necessary to:

* complete monetary transactions;
* provide you with the services, information or products requested or orders you have placed;
* keep you updated regarding relevant changes to our website and the information provided therein;
* provide you with information which we believe may be of interest to you. This may be done via email, direct mail, telephone (call or text), MMS and social media channels;
* maintain our customer relations;
* communicate with you regarding specific and unspecified information;
* conduct reviews and assessments of our products, information and services;

**Protecting your personal information**

Property Building Reports is committed to protecting and maintaining the confidentiality of all information you provide to us. We will undertake all reasonable precautions to keep your personal information secure in conjunction with our rigorous data integrity procedure and utilising the relevant technology.

We only retain your personal information for as long as it is necessary and once it is no longer required, this information is deleted or permanently de-identified. This information may be archived if the purpose for which the data was used still exists.

**Disclosure of your personal information**

Your personal information is not sold or passed on to third parties. Property Building Reports will not otherwise disclose your personal information (outside of the terms already mentioned in this policy) unless it is required by law, authorised by law or you have provided consent to do so.

**Anonymity**

The choice to not provide us with certain details or information is yours, however, doing so may prevent us from being able to provide you with some of our services.

**Note regarding children**

Children under the age of 18 are not eligible to use our services unsupervised and without permission and guidance from their parents or legal guardians. We ask that children under 18 do not submit their personal information to us.

**Website content**

All information provided on this website is done so for education and guidance only. The information provided does not represent legal, accounting or financial advice. Your personal circumstances and financial considerations have not been taken into account; you should seek your own independent advice when undertaking any investments.

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**Opting out**

Opting out of our information services (eg email updates, newsletter etc) can be done at any time. Simply “unsubscribe” yourself by clicking on the link at the bottom of the relevant information.

**Google Analytics**

Property Building Reports may use Google Analytics. This is a statistic based program and is used to gather information about our website traffic. Google Analytics does use cookies in order to collect this information, however none of your personal identifiable information is collected.